



# Clear Waters Life Center Rental Agreement

CWLC reserves the right not to rent space for purposes outside its mission statement.

## Renter

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

## Event Coordinator

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Rental Dates and Times

Dates: \_\_\_\_\_

Event Time: \_\_\_\_\_

Unlock Building Time: \_\_\_\_\_

Lock Building Time: \_\_\_\_\_

An event coordinator is required for 75 or more people. They will be onsite and on call for opening, closing and answer any questions. \$75 will be charged for this service.

Service also available upon request for groups under 75 people at a cost of \$75.

### Gymnasium

- # of hours needed \_\_\_\_\_
- Tables and chairs Yes No

### Commercial Kitchen

- # of hours needed \_\_\_\_\_
- # of days needed \_\_\_\_\_

### Tuscany Room

- # of hours needed \_\_\_\_\_
- # of days needed \_\_\_\_\_

### Little Italy

- # of hours needed \_\_\_\_\_

### Coffee Coop

- # of hours needed \_\_\_\_\_

} Renting the Italian Suite?  
Yes No

### Climbing Wall/ Obstacle Course

- # of hours needed \_\_\_\_\_

CWLC setup, tear down, clean up Yes No

**NOTE:** CWLC will set up, tear down and clean for an additional fee depending on space rented and expected number of people – talk to us about the fee for YOUR specific event if you are interested.



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## Rules

1. The Renter shall return the space to the same condition it was prior to the Renter's use. Any damage or breakage beyond ordinary wear and tear shall be the Renter's responsibility to repair or replace affected item(s).
  - a Put back all tables, chairs or other items that may have been moved.
  - b Wash tables.
  - c Gather up the garbage and place by exit door.
2. CWLC is a family friendly space that prohibits smoking and alcohol use. Spaces are not available for dances due to noise, late hours and inability to monitor family friendly activities unless prior approval from the Project Coordinator is given.
3. The Renter is responsible for decoration set-up and tear-down. Decorations must be temporary and cause no permanent damage (such as nail holes etc.).
4. Both parties are in agreement with this arrangement and understand their expectations.

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Renter's Signature & Date

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CWLC Signature & Date

Total Cost of Rental

\$ \_\_\_\_\_



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## Available Spaces

### Gymnasium

**Location:** 226 Elm St, Gonvick

**Accommodates:** 100 to 200 people

**Cost:** \$25 for 2 hours + \$75 for setup, tear down and floor sanitizing of tables and chairs (if needed)

This is a large space perfect for a wedding, graduation or anniversary reception, family reunion, or birthday party. It's also a great place to run off excess energy, especially on rainy days.

\*\$200 Funeral cost includes set up, tear down, clean up, and event coordinator on site. (Kitchen and dining areas separate)

### Commercial Kitchen

**Location:** 226 Elm St, Gonvick

**Cost:** \$30 for 2 hours + \$25 sanitization and cleanup fee

The Commercial Kitchen space is available to caterers, private parties, or teachers. Certified staff and training are also available.

### Tuscany Room

**Location:** 226 Elm St, Gonvick

**Accommodates:** 40 people

**Cost:** \$50 for 1-5 hours, \$100 for full day; + \$25 floor sanitation fee

The Tuscany Room is a beautiful location for a bridal/baby shower, family reunion, graduation party and more. The Tuscany room is connected to the Commercial Kitchen.

The Tuscany Room, the Coffee Coop and Little Italy can be rented for \$75 for 1-5 hours, \$150 for full day; + \$25 floor sanitation fee.

### Little Italy

**Location:** 226 Elm St, Gonvick

**Accommodates:** 18 people

**Cost:** \$25 for 1-5 hours

Little Italy is a quaint little room just off of the Tuscany Room. It's the perfect spot for your luncheon, business meeting, or visiting with friends.



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## Coffee Coop

**Location:** 226 Elm St, Gonvick

**Accommodates:** 28 people

**Cost:** \$25 for 1-5 hours

The Coffee Coop is the perfect spot for your small gathering. It's also a great place to grab a cup of coffee or tea and visit with friends.

The community has used this space for card making & scrapbooking parties, Red Hat Ladies meetings, Nourishing Traditions whole foods class, and more.

## Climbing Wall/ Obstacle Course

**Location:** 256 2nd Ave. SW, Clearbrook

**Cost:** \$125 for up to 6 climbers; \$180 for 7-12 climbers

The Climbing Wall and Obstacle Course are located in the Clearbrook gymnasium. Great for birthdays or team building events.

Release form required, parental/guardian signature required for ages 18 and under.