

# Gonvick Rental Agreement

(CWLC RESERVES THE RIGHT NOT TO RENT SPACE FOR PURPOSES OUTSIDE IT'S MISSION STATEMENT)

## Renter

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

## Project Coordinator

Darien L Northup

PO Box 155

Clearbrook, MN 56634

(218) 776-2789

## Dates and Times (Closing time is 10pm)

Date: \_\_\_\_\_

Event Time: \_\_\_\_\_

Unlock Building Time: \_\_\_\_\_

Lock Building Time: \_\_\_\_\_

### Commercial Kitchen

1-5 hrs – \$75

All day – \$150

\$25 extra if Servsafe supervisor is needed, must demonstrate/verify knowledge of previous operation of commercial kitchen equipment.

### Tuscany Room with Coffee Coop

1-5 hrs – \$50

All day – \$100

### Gym

2-5 hrs – \$100

All day – \$200

Includes tables, chairs & canteen area

### Expected Clean Up Checklist for room rental:

Put back all tables, chairs or other items that may have been moved.

Wash tables. Sweep and spot mop. Gather up the garbage and place by exit door.

**NOTE: CWLC will set up, tear down and clean for an additional fee depending on space rented and expected number of people – talk to us about the fee for YOUR specific event if you are interested. An event coordinator is required for large events to be onsite and on call for: opening, closing and questions- \$75.**

## Rules

1. The Renter shall return the space to the same condition it was prior to the Renter's use. Any damage or breakage beyond ordinary wear and tear and shall be the Renter's responsibility to repair or replace affected item(s).
2. CWLC is a family friendly space that prohibits smoking and alcohol use and is not available for dances due to noise, late hours and inability to monitor family friendly activities. There is an apartment in the north hall and want to honor the occupants with these restrictions. (We will make exceptions for family friendly/earlier wedding dances or musical events)
3. The Renter is responsible for decoration set-up and tear-down. Decorations must be temporary and cause no permanent damage (such as nail holes etc.).
4. Both parties are in agreement with this arrangement and understand their expectations.

\_\_\_\_\_  
Renter's Signature & Date

\_\_\_\_\_  
CWLC Signature & Date