



# Clear Waters Life Center Rental Agreement

## Clearbrook Gymnasium & Classrooms

CWLC reserves the right not to rent space for purposes outside of its mission statement.

<b>Renter</b> Name _____ Address _____ _____ Phone _____ Email _____ Notes _____ _____ _____ _____	<b>Rental Dates and Times</b> Date(s): _____ Event Time: _____ Unlock Building Time: _____ Lock Building Time: _____ Event Type: _____ _____ Number of People: _____ _____
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### Gymnasium (includes the Kitchen):

- \_\_\_ \$75 for 1-6 hours
- \_\_\_ \$150 for full day (7-12+ hours)
- \_\_\_ \$300 for all-day event with Event Coordinator
- \_\_\_ \$25 Event Coordinator\*

<b>Total Cost of Rental</b> \$ _____
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\* An Event Coordinator is required for events with 50 or more people, up to \$100 maximum.

When renting the Gym, you can use the climbing structure with rings, **with adult supervision**.

The Climbing Wall and Obstacle Course are separate fees. (Refer to that sheet).

### Classrooms:

- \_\_\_ Library \$25 for 1—4 hours
- \_\_\_ Woods Room \$25 for 1—4 hours



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### Office Checklist (Please initial on each line)

\_\_\_ CWLC is a family-friendly space that prohibits smoking and alcohol use. Spaces are not available for dances due to noise, late hours and the inability to monitor family-friendly activities unless prior approval is given.

\_\_\_ Any damage or breakage beyond ordinary wear and tear shall be the Renter's Responsibility to repair or replace the affected item(s). The Renter shall return the space to the same condition it was in prior to the Renter's use.

- Sweep or dust mop the floors.
- Gather up the garbage and place the bag(s) by the exit door.
- Wipe down all surfaces you used with sanitizer (provided for you).
- Turn off all lights.

\_\_\_ Children must be supervised at all times and are not allowed to run throughout the building.

\_\_\_ Will you need tables and chairs? \_\_\_ Yes \_\_\_ No (Renter can set these up themselves.)

\_\_\_ Set up with Renter a time and day during the week before the event for someone to show them:

- Location of lights, bathrooms, tables/chairs, trash cans & bags, broom/dustpan, dust mop & sanitizer.
- How to lock door if necessary.

\_\_\_ Let Renter know there will be an on-call person for their event, who will contact them the week of the event. They can ask any questions & report any issues to them.

\_\_\_ Release of Liability: I hereby release Clear Waters Life Center and its training programs, the officers, the directors, employees, associates, facilitators, leaders, teachers and agents, from any and all liability, claims or demands. I have read, understand and accept the terms and conditions stated herein and acknowledge that this Agreement shall be effective and binding upon me and my heirs hereafter.

Both parties are in agreement with this arrangement and understand their expectations.

Renter's Signature and Date \_\_\_\_\_

CWLC Signature and Date \_\_\_\_\_

**Please give Renter a copy of this form once it's all filled out and signed.**